

Minutes of the Marksbury Parish Meeting on Tuesday 14th May 2024

Venue: Stanton Prior Village Hall 7:30pm

Attendees: Cllr Sally Collins (chair)
Cllr Philip Evans (acting Clerk)
Cllr Sandra Harding
Cllr Richard Lord
Cllr David Roberts
BANES Ward Cllr Matt McCabe

1. To accept Apologies for Absence

None received. It was noted that Cllr Andrew Bendall and Cllr Alistair Hardwick were not in attendance.

2. To Approve minutes of the previous meeting held on 19th March 2024

Approved, proposed by Cllr Sandra Harding and seconded by Cllr David Roberts.

3. Matter Arising

None.

4. Declarations of Interest from any members of any items to be discussed

None.

5. To Adjourn for Public Participation

None.

6. Planning

6.1 No new planning applications received during this period.

6.2 No comments made on applications dealt with since the previous meeting.

6.3 Application reference **23/00582/Ful 49** Marksbury Bottom, construction of a new timber frame car port over existing hard standing – planning inspector dismissed the appeal.

6.4 Other planning matters – none to report.

7. Finance

7.1 To Approve Invoices for Payment

£64.99 AVG Internet Security renewal – paid by Cllr Sally Collins personal payment card. Reimbursement approved.

£25.00 Stanton Prior Village Hall hire fee for this meeting – no invoice received, defer to July meeting.

Payments agreed since last meeting - £115.54 ALCA annual subscription, £234.00 Trimbio Defibrillator Battery replacement for Stanton Prior Defib.

7.2 Finance Report

Update of expense versus planned budget, Year End accounts.

Closing balance as at 31st March 2024 £8607.69.

The deficit (overspend) of £1890.80 against budget was due to:

- New Website £1246.80
- Defibrillator Maintenance £294.00
- Additional S137 Grant money £350.00

7.2.1A To approve the Annual Return – Annual Governance Statement 2023/2024

Approved, proposed by Cllr David Roberts, seconded by Cllr Richard Lord.

7.2.1B To approve the Annual return – Accounting Statement 2023/2024

Approved, proposed by Cllr David Roberts, seconded by Cllr Richard Lord.

7.2.1C To approve the Annual return Certificate of exemption 2023/2024

Certificate signed by Cllr Sally Collins, proposed by Cllr David Roberts and seconded by Cllr Richard Lord.

7.2.1D To approve the appointment of David Robertson as Internal Auditor

Approved, proposed by Cllr David Roberts, seconded by Cllr Richard Lord.

7.2.2 Bank Statement as at 5th April 2024

Bank Balance £14,141.69

Action Cllr Sally Collins. Contact NatWest to remove Jane Williams from receiving cheque book and bank statements. A letter (or digital form) is required to be signed by two councillors, Cllr Sally Collins and Cllr Philip Evans will carry this out and report back on progress to the next meeting in July.

8. Maintenance, Highways, Rights of Way and allied matters

8.1 Update on previous reports to BANES

The demolition of the garden wall and disruption of the No Entry street sign is with Highways and Planning enforcement. Cllr Matt McCabe reported that those departments had not yet decided on what action to take.

8.2 New Maintenance Issues Raised

Cllr Sandra Harding reported that speeding through Hunstrete has increased and is now a hazard. Cllr Matt McCabe confirmed that speeding signs and an interactive speed detection sign would have to be paid for by local residents, and that speeding enforcement is a Police matter. A local Speedwatch Group could be set up as the equipment and training is provided by the Police, and once up and running provides the Police with a record of speeding evidence.

Action Cllr Sandra Harding. Investigate the potential to set up a Hunstrete Speedwatch Group and report back to the next meeting.

Action Cllr Sally Collins. Contact the beat PCSO for advice on how to set up a Speedwatch Group.

8.3 Parish Footpaths

The damaged footpath bridge at Tucking Mill previously reported to BANES by Cllr Sandra Harding is still not repaired.

Action Ward Cllr Matt MacCabe. Provide an update on progress at the July meeting. Annual PROW agreement remittance has been received.

8.4 Traffic Management on the A39

The traffic island crossing point, and the drop curb in West Tynning still do not have a scheduled date for completion. Cllr Mat McCabe confirmed that this is due to the wet weather experienced during early spring causing a backlog of work.

9. Special Matters for Attention

Rules for S137 Grants.

The Annual Parish meeting considered the S137 rules and an action has been identified to inform grant recipients that they have an obligation to report back to the council how the grant monies have been spent.

A Stanton Prior resident reported the poor state of verge management in Marksbury on the A39.

Action Cllr Sally Collins. Contact the Green and Clean team with a list of works required.

A Marksbury resident has reported two trees in the grounds of the Marksbury Village Hall play area are overhanging residential gardens. These trees are the responsibility of the Village Hall Committee to maintain.

Action Cllr Sally Collins. Reply to the resident pointing out where the tree maintenance responsibility lies.

The old Marksbury Youth Club apparently still has some funds in a bank account. The youth club was a sub group of the Village Hall Committee.

Action Cllr Sally Collins. Contact the Village Hall Committee to point out the council has received a communication querying the ownership of the youth club funds.

10. To receive reports of meetings attended.

None.

11. Reports from District Councillors

Ward Cllr Matt McCabe reported that over 7,000 pieces of individual feedback had been received on the Local Plan during the consultation phase. He was expecting a report back by council officers on the feedback that has been received from residents, and a summary of the high level responses to that feedback on Wednesday 15th May.

12. Matters of Interest Raised by Members

Continue with Auditor David Robertson for 2024/2025. Proposed by Cllr David Roberts, seconded by Cllr Sandra Harding.

13. Items Raised for Future Meetings

Review of Finance Regulations – agenda item for next meeting.

14. Date of Next Meeting

Tuesday 30th July, 7:30pm Stanton Prior Village Hall.

Minutes taken by Cllr Philip Evans